

Barbur Law, LLC, an estate planning law firm with offices serving Milwaukie and Tillamook, Oregon, is seeking an associate attorney for its Milwaukie office. This is a unique opportunity for the right candidate and offers room for tremendous growth. The successful candidate must meet the following job requirements:

- Admission to the Oregon State Bar
- Excellent verbal, written, and interpersonal communication skills
- Goal-oriented
- Ability to multitask
- Values work/life balance
- Excellent decision-making skills
- Strong ethical compass
- Adaptable
- Takes direction and constructive criticism well
- Ability to maintain and grow 1:1 client relationships

Additional preferred qualifications:

- Personable
- Desire to grow professionally within our firm
- Customer service experience
- Experience/knowledgeable in estate planning and estate administration
- Interest in business and real estate law

Barbur Law offers a salary and benefits package commensurate with experience. All levels of experience will be considered, including recent graduates. Relocation not offered.

Qualified candidates should submit a cover letter, resume, and 5-page writing sample, truncated if necessary to meet the page limit. Candidates who fail to submit all items will not be considered.

Candidates given strong consideration will be asked to submit professional references. Post closing date: April 17. There is a 60-day probation period for this position.

We are an Equal Opportunity Employer AA/M/F/D/V

Job Type: Full-time

Schedule: Monday to Friday 9a-5p

Attire: Business Casual

Benefits:

- Health insurance
- Paid Time Off
- IRA Matching

About the firm:

Barbur Law is laid-back but professional. We are comprised of a small team of attorneys and support staff and our office culture is that of a family: we are tight-knit, cooperative and collaborative. We pride ourselves on being approachable, down-to-earth, and able to assist clients from all walks of life. We are a low-stress firm; client emergencies are uncommon in our legal niche, and weekends and evenings are largely enjoyed away from the office. Travel may occur between Tillamook and Milwaukie offices for onboarding, staff development, and training purposes.

Company's website: <http://www.barburlaw.com>